

**Burkholder Middle School**  
**School Organizational Team Meeting**  
**Minutes**  
**Principal's Conference Room**  
**January 22, 2019 7:15 am**



**School Organizational Team Members:**

Victoria Petrie, Chairperson **Present**  
Annie Pande, Vice Chairperson **Present**  
Zachary Nagy, Secretary **Present**  
Cheryl Carlson, Member **Not-Present**  
Michelle McCann, Member **Present**  
Nicole Pedroza, Member **Present**  
Emma Pelayo, Student\* **Present**  
Christopher Hermes, Principal\* **Present**

**1.0 Call to Order**

The meeting was called to order at 7:16am.

**2.0 Approval of Minutes (12/14/2018)**

The minutes were approved by majority.

**3.0 New Business**

**3.1 Plan of Operation**

- A. Budget Mr. Hermes received the strategic budget last week. Mr. Hermes discussed some changes to the Title One budget that came down from the Superintendent last week. However, the Title One budget hasn't been released yet.
- B. School Performance Plan  
Mr. Hermes said that he would not change much on it, add some new numbers to adjust to the current data.

**3.2 Mission Statement Update**

Staff was given a Google Form to fill out with some words that they think they should be in the BMS Updated Mission Statement. Mr. Hermes asked the parents what they thought they would like to see in the mission statement. Commitment was a word thrown around in the meeting.

**4.0 Public Comment**

There was not public comment scheduled.

**5.0 Adjournment**

The meeting was called to adjournment at 7:49am.

Next meeting is tentatively scheduled Friday, February 8 at 7:15am.

